Guidelines for the Establishment of Research Centers of the College of Management, National Chung Cheng University

1. To build integrated research capacity and align with national policy for the development of the humanities and technology, the College of Management, National Chung Cheng University (hereinafter, the College) establishes these Guidelines pursuant to the National Chung Cheng University Guidelines for the Establishment of College-Level Research Centers.

2. A College research center shall in principle meet one of the following conditions: (1) conduct integrated research across departments or graduate institutes; (2) conduct interdisciplinary integrated research; (3) its leadership shall include faculty members from at least two different departments; or (4) another specially approved circumstance.

3. A proposal for a new research center shall include a concrete establishment plan and regulations governing establishment and management. The establishment plan shall include: (1) mission and specific objectives; (2) basis and necessity; (3) specific work or business to be promoted; (4) organization, operations, and management; (5) short-, medium-, and long-term plans; (6) expected concrete performance; (7) explanation of interaction with, and non-duplication of, the business of other units; (8) funding sources and use plan; (9) space plan; and (10) staffing and personnel-utilization plan. The establishment and management regulations shall include: (1) basis and purpose of establishing the center; (2) organizational structure, and method and term for selecting the director and relevant personnel; and (3) funding sources.

4. Each research center shall have one Director who oversees center affairs and is concurrently appointed or appointed by the Dean through the applicable approval procedure. A Deputy Director may be appointed to assist with center affairs; the Deputy Director shall be recommended by the Director and concurrently appointed or appointed by the Dean. Working groups may be established as research needs require. Research personnel, technical personnel, or administrative assistants may also be hired under specific projects to conduct center business.

5. Funding required by a research center shall be handled in accordance with contracts or relevant University regulations. A center shall in principle be financially self-sustaining and may receive commissioned-project income, subsidies, or sponsorship from government agencies or public or private organizations.

6. The College shall establish a seven-member Research Center Review Committee composed of: (1) the Dean as an ex officio member; (2) one full-time faculty member nominated by each department of the College; and (3) one expert or scholar from outside the College or University recommended by the Dean.

7. The Review Committee shall deliberate the establishment, modification, evaluation, and dissolution of research centers: (1) establishment requires approval of the establishment plan and establishment/management regulations by the relevant department affairs meeting, the Review Committee, and the College Affairs Meeting, followed by filing with the Office of Research and Development; (2) each research center shall conduct an annual self-evaluation and submit the self-evaluation form and annual report, including operations, outcomes, and finances, to the Review Committee; (3) by December 31 each year, each center shall submit its annual report and documents required for evaluations and, when necessary, report annually to the College Affairs Meeting; (4) a center whose total project amount over the most recent three years is less than NT$3 million shall in principle be dissolved; if retention is necessary despite failing to meet the threshold, reasons shall be stated and submitted to the Review Committee; (5) if a center fails to achieve expected effectiveness within three to six years, the Review Committee may discuss dissolution, subject to resolution by the College Affairs Meeting and filing with the Office of Research and Development; (6) a resolution requires approval by at least one-half of the members present, and the review result shall be recorded.

8. A College research center jointly established and named with an external organization shall comply with the following principles: (1) rights and obligations shall be clearly defined on a mutually beneficial basis; (2) the external organization shall sign an agreement committing, during the agreed period, to provide at least NT$1 million per year through donations, industry-university cooperation projects, scholarships, or similar forms, with a cumulative amount exceeding NT$6 million over five years, and shall also provide recurring annual funding to support normal center operations; (3) after substantive cooperation ends, the external organization’s name should be removed from the research center name; (4) ownership of intellectual property and valuable instruments/equipment shall be handled on a mutually beneficial basis and explicitly specified in the cooperation agreement or industry-university cooperation contract.

9. These Guidelines shall take effect after approval by the College Affairs Meeting and subsequent review and approval by the Office of Research and Development. The same procedure shall apply to amendments.